

SACRED HEART COLLEGE, NAPIER

NATIONAL ADMINISTRATION GUIDELINE 4

Policy Statement : Fee Paying Students

The Special Character, also known as the Catholic Character, provides the framework within which the whole school curriculum is delivered; it is integral to everything that takes place in the school, or on behalf of the school, and its community

RATIONALE

The presence of students from other cultures enriches the experience of New Zealand born students as well as providing a useful resource base.

PURPOSE

1. To promote an understanding of other cultures through enrolling students from different cultures, and creating opportunities for student exchange.
2. To provide NESB students with English language programmes relevant to their specific needs staffed by a suitably qualified teacher.
3. To provide international students on enrolment with a full-time course appropriate for their experience, and ability, with additional English language tuition and subject support as needed.
4. To provide ongoing pastoral care to assist their inclusion and participation where appropriate, in aspects of College life and to recognise them as role models for learning and motivation.
5. To make provision for the health and safety of students.
6. To create significant discretionary income and to utilise this for the best interests.
7. To remain a signatory to the Code of Practice for the Pastoral Care of International Students.

GUIDELINES

1. A maximum of 10 international students will be enrolled at any one time.
2. Where possible international students will be enrolled from different countries.
3. International students may enrol at any time, with preferred entry being start of the year. Strong encouragement will be given to students to stay for two years.
4. On occasion, the school could host short-term international students, but only following consultation with interested parties.
5. The preference/non-preference ratio of enrolments will be maintained.
6. International students will be subject to usual school rules and procedures. In addition, they will be supervised by a Coordinator of International Students according to that person's job description. Homestay or hostel accommodation will be arranged where required. Regular meetings for homestay families and hostel will be arranged.

7. International students will, on enrolment, take a normal full-time course appropriate for their experience and ability with additional English language tuition and subject support as needed.
8. Additional staff will be employed, as required, to assist these students, using funds generated by their enrolment.
9. Weekly support meetings will be held for all international students in order to facilitate understanding of all aspects of the school
10. The College's policies and practices will comply with the Code of Practice for the Pastoral Care of International Students.

CONCLUSION

International students will enhance the culture of Sacred Heart College.

Dean Devereux
(Chairperson BOT)

Formatted: Finance Committee
Consultation: Staff
Reviewed: June 2009
Review: August 2010